

ABERDEEN CITY COUNCIL

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COMMITTEE	Licensing
DATE	13 June 2017
REPORT TITLE	Appointment of Members to Sub-Committees and Working Groups
REPORT NUMBER	CG/17/068
DIRECTOR/HOS	Fraser Bell
REPORT AUTHOR	Allison Swanson

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**1. PURPOSE OF REPORT:-**

- 1.1 The purpose of this report is to seek the re-establishment of sub-committees and working groups under the Committee's remit and to make appointments to the sub-committees and working groups re-established.

**2. RECOMMENDATIONS**

It is recommended that the Committee:

- (a) note the compositions for the sub committees and working groups detailed at section 3.2 of the report as approved by Council on 17 May 2017;
- (b) agree to re-establish and appoint members to the sub-committees and advisory group listed at section 3.1 of the report in accordance with the agreed compositions; and
- (c) agree to re-establish and appoint members to the Taxi Consultation Group as detailed at section 3.6 of the report, pending the review of the remit, governance and membership of the Taxi Consultation Group being undertaken by the Head of Legal and Democratic Services as requested by the Committee and which will be reported to the Committee at its meeting 12 September 2017.

### 3. BACKGROUND/MAIN ISSUES

- 3.1 The Committee is requested to consider the reestablishment and appointment of members to the following sub-committees and advisory group:-

<b>Group</b>	<b>Number of Council Representatives Previously Appointed</b>
Licensing Evidential Hearings Sub-Committee	7
Licensing Urgent Business Sub-Committee	7
Sports Ground Advisory Group	5

### 3.2 Compositions

- 3.2.1 Council at its meeting on 17 May 2017, agreed the following compositions for sub-committee and working groups:-

<b>Number of Members</b>	<b>Composition</b>
4	1 SNP, 1 Conservative, 1 Labour and 1 Liberal Democrat <b>or</b> Independent
5	1 SNP, 1 Conservative, 1 Labour, 1 Liberal Democrat and 1 Independent
6	2 SNP, 1 Conservative, 1 Labour, 1 Liberal Democrat and 1 Independent
7	2 SNP, 2 Conservative, 1 Labour, 1 Liberal Democrat and 1 Independent

### 3.3 Licensing Urgent Business Sub-Committee Remit

- 3.3.1 The remit of the Licensing Urgent Business Sub-Committee is to consider any matters placed before it by the Head of Legal and Democratic Services relating to any matters on which the Licensing Committee can make decisions and to either grant or refuse applications where it deems appropriate.

### 3.4 Licensing Evidential Hearings Sub-Committee Remit

- 3.4.1 The remit of the Licensing Evidential Hearings Sub-Committee is to hear any application for grant, renewal, revocation or suspension of any licence remitted to it by the Licensing Committee where evidence is to be heard and make decisions on such matters.

### 3.5 Sports Ground Advisory Group remit

- 3.5.1 The remit of the Sports Ground Advisory Group is to meet to consider matters relating to the safety of sports ground. The Group works in an advisory capacity without any powers and make recommendations to the Committee as required.

### 3.6 Taxi Consultation Group Membership and Remit

- 3.6.1 The Taxi Consultation Group is a Working Group of the Licensing Committee. The Consultation Group has the following membership: 5 Elected Members; and 8 representatives of the taxi trade of whom 1 will represent the airport operators and licensed taxi offices. The Disability Equity Partnership will also send 1 representative as a member of the Group. Additional attendees will include a Licensing Enforcement Officer, the Fleet Services Manager and a solicitor representing the licensing function. Other relevant representatives will be invited to attend meetings on an ad hoc basis. Taxi trade members must represent a specific and recognised interest group. It will be understood that the representatives will report to their members after meetings.
- 3.6.2 In terms of the remit of the group, it acts without any decision making powers but will discuss matters of relevance to the taxi trade at the discretion of the Convener and make recommendations to the Licensing Committee as appropriate. At its meeting on 18 April 2017, the Licensing Committee agreed that the remit, governance and membership of the Taxi Consultation Group be reviewed following the Scottish Local Government Elections in May 2017.
- 3.6.3 It is recommended that the Taxi Consultation Group be re-established on the basis of the above membership pending the review of the remit, governance and membership currently being undertaken by the Head of Legal and Democratic Services and which will be reported to the Committee at its meeting on 12 September 2017.

## **4. FINANCIAL IMPLICATIONS**

- 4.1 There are no direct financial implications arising from the recommendations of this report.

## **5. LEGAL IMPLICATIONS**

- 5.1 There are no direct legal implications arising from the recommendations contained in this report.

Under Section 56 of the Local Government (Scotland) Act 1973, the Council may arrange for the discharge of any of its functions by a Committee or a Sub Committee. Any such committee may appoint one or more sub-committees.

The Taxi Consultation Working Group is not a committee or a sub-committee and has no decision making powers.

## **6. MANAGEMENT OF RISK**

- 6.1 Acceptance of the above recommendations is not considered to pose any risk to the Council.

## **7. IMPACT SECTION**

- 7.1 The report may be of interest to the public as it establishes Sub Committees and a Working Group under the remit of the Committee.

### **Economy**

- 7.2 There will be no impact on economy arising from the recommendations.

### **People**

- 7.3 An Equality and Human Rights Impact Assessment is not required as the proposal does not disproportionately impact on persons with protected characteristics compared to persons without such characteristics.

### **Place**

- 7.4 There will be no impact on the place arising from the recommendations.

### **Technology**

- 7.5 There will be no impact on technology arising from the recommendations.

## **8. BACKGROUND PAPERS**

None.

## **9. APPENDICES (if applicable)**

There are no appendices to the report.

## **10. REPORT AUTHOR DETAILS**

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